



Ionad 3ú Leibhéal Laoise  
Laois Third Level

**Making Education Accessible**

**Part-time Undergraduate  
& Post Graduate Courses**

Offering courses from: IPA, UCC, UCD, UL  
NUI Galway, NUI Maynooth, IPASS, ICHAS

Business/Management Law Healthcare  
Adult & Community Education  
Childcare Youth Studies



[www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie)



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Laois Third Level

## Welcome



I was that student, while combining a full time career alongside rearing a young family, I took the daunting step of returning to part-time adult education and I have personally benefited from a career that is extremely satisfying and rewarding. I invite you to join me and take the challenge!

**MARGARET MORRIN**

Since 2001 Laois Third Level (LTL) has gained the reputation as a centre of excellence by providing quality third level undergraduate and postgraduate courses to adults and continuing education students on a part-time basis in the wider Leinster region.

At LTL we are dedicated to supporting those students who make an investment in life-long learning by establishing and maintaining a working partnership between our students and their lecturers in the context of an environment of mutual support. In today's economic climate, we understand the importance of achieving a work/life balance and by providing flexible educational programmes at our Centre in Portarlinton, we have succeeded in providing our students with the opportunity to embark on a course of study that will successfully combine both their work and family life obligations at a convenient local centre.

We hope that you will take the opportunity to enroll in one of the many excellent courses that we provide at our Centre, in conjunction with our education partners. Whether you choose to study for a certificate, a diploma, or a degree course, we are certain that you will find that the long-term personal and financial payback will far exceed the initial cost of the course investment.

Laois Third Level is a great place to further your education, and over the coming weeks I will be on hand to personally welcome you to our Centre in Portarlinton.

Centre Director, Laois Third Level

### Laois Third Level Committee Members

Cllr. Jerry Lodge Chairman

Margaret Morrin Centre Director

Anne O'Keefe CEO, County Laois VEC

Declan Byrne Director of Service Laois County Council

Joe Cunningham Adult Education Officer County Laois VEC

Maria Callinan CEO, Laois County Enterprise Board

Cllr. Paul Mitchel Member, Laois County Council



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## Mission Statement

Laois Third Level works as an outreach centre in partnership with a number of universities and educational institutes throughout Ireland to provide quality third level undergraduate and post graduate courses to adult and continuing education students on a part-time basis in County Laois.

### Laois Third Level – Making Education Accessible

During the last ten years Laois Third Level has provided quality third level courses in County Laois. The County Laois VEC, Laois County Council and Laois County Enterprise Board are working in partnership to respond to the low levels of third level attainment in County Laois established the Centre. The third level courses that are on offer are for adult and continuing education students on a part-time basis and take place in Portarlington, Portlaoise and any other town in County Laois that request a third level course to be delivered.

This year we are delighted to announce the formation of a strategic partnership with the National College of Ireland to deliver some of their most popular courses. The Centre works as an outreach centre, students attend classes in Laois Third Level while receiving their tuition and certification from their respective universities and educational institution.

### Laois Third Level – The Place to Study

In 2001, some of the present Committee members of Laois Third Level had the vision that the provision of part-time third level programmes would address the low levels of third level attainment in the County. The Laois Third Level Initiative was launched to respond to this need. As recent as last December, a report published by The Higher Education Authority of Ireland, described flexibility of programme provision as “a key indicator of the responsiveness of Irish higher education to Irish Society”.

Almost ten years on, LTL has established itself as the main provider of flexible third level quality provision in the Midlands. However, it is true to state that since then Information and Communication Technology has changed the face of education. The development of broadband and the internet enables courses at LTL to be delivered in ways never before possible. Our education partner UCD, delivers its course by satellite via their virtual classroom in Dublin to our Centre in Portarlington. We have state-of-the-art computer room facilities that allow our students access to on-demand learning opportunities. Each classroom is equipped with IT equipment and ceiling mounted projector systems.

Laois Third Level Centre is learner centered and for that reason careful attention is paid to the knowledge, skills, needs, experiences, attitudes and beliefs that students bring to the educational setting. LTL tries to cater for individual student differences in style, time, place and pace of learning. The Centre does not consider interest and motivation as success factors reserved only for the students. The Centre insists that its education partners select excellent lecturers and lecturers who want to participate in the delivery of part-time programmes in adult and continuing education settings. If you are considering taking up a part-time third level programme LTL is the place to start. You will have the opportunity to arrange Career Guidance Service, access to free car parking and canteen facilities in a supportive, relaxed and friendly environment. At Laois Third Level we take care of our students.

# Business



## Certificate in Irish Government and Politics (NFQ Level 6 Minor Award)

Course Duration: 1 Year

Commences: September/October 2012

Application Deadline: 10th September 2012



### Programme Description

This one-year programme introduces students to the political institutions and systems that determine how Ireland is governed. It has two main components. The first explains the powers of the Houses of the Oireachtas, the voting system in operation and the organisation of government. Throughout, comparisons are made with the structures and systems in other countries, including the UK and Germany. The second part of the course focuses on social administration in Ireland, outlining, among other things, how welfare, education and housing services are delivered.

### Is this Programme for You?

Are you interested in debates about the reform that the Irish political system requires? Are you interested in the institutions, structures and systems through which Ireland is governed? If so, this course, which details the facts about political and social administration, may be ideal. Students come from various backgrounds and all are keen to reacquaint themselves with the particularities of the Irish political and social administration systems.

### Assessment

Students complete assignments and sit examinations.

#### Fees:

The cost of the programme is €950 per annum (includes all matriculation and examination fees), payable in one or two instalments.

#### How to apply:

Contact Sinead McNamara  
Tel: (01) 2403616 Email: smcnamara@ipa.ie

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.
- The programme is delivered through a blend of one-day seminars and self-directed study. Students will receive course material and essential textbooks.

#### Progression:

Students can enter the BA (Hons) programme with an exemption from the Irish Government and Politics module.



#### Accreditation

The Institute of Public Administration, a recognised college of UCD.

*'Studying at Laois Third Level was a very enjoyable experience, the interactions with other students was a motivating factor for me and also kept my momentum and interest up during my time there. The location was excellent as all roads lead to Portarlinton and I did not have to meet traffic congestion along the way. This is a better way to learn as opposed to online learning.'*

Mary C.

# Business



## Diploma in European Union Studies (NFQ Level 6)

Course Duration: 1 Year (part-time)

Commences: September 2012

Application Deadline: 10th September 2012



### Programme Description

The course is a one-year, part-time programme that provides a comprehensive analysis of the theory and practice of European integration in the modern era. Its three modules explain and critique the concepts and practices that have determined the laws and policies of the EU and assess the political and economic challenges that the EU faces in the early decades of the 21st century. Graduates of this wide-ranging course will be able to speak with some authority on the fundamental principles and workings of the EU. Expressly designed for those who want to obtain a nationally recognised qualification while remaining in work, the Diploma is delivered through a blend of distance education and weekend seminars at the IPA in Dublin.

### Is this Programme for You?

The EU is a subject most people would claim to be familiar with. News reports about 'Europe' or 'Brussels' feature prominently in our newspapers and other media and we are continually told that EU decisions are of great importance for Ireland. Despite this familiarity, however, many people can find it difficult to define what the EU is, explain what its institutions do, or describe how it passes laws. The Diploma will appeal to all those interested in the EU, whether they are working in central or local government, in the private sector or for a voluntary organisation. This is an introductory-level course and no prior knowledge of the EU is presumed.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Assessment

Assessment involves assignments given over the course of the year and final examinations.

#### Fees:

The cost of the programme is €1,990 per annum (includes all matriculation and examination fees), payable in one or two instalments.

#### How to apply:

Contact Sinead McNamara  
Tel: (01) 2403616 Email: [smcnamara@ipa.ie](mailto:smcnamara@ipa.ie)

#### Delivery Method:

- Can be taken through distance education at Portlaoise College, Mountrath Road, Portlaoise, Co. Laois.
- All delivery methods involve attendance at some weekend seminars at the IPA.

#### Progression:

Students who successfully complete this programme can enter the second year of the BA (Hons) on completion of a bridging programme.



#### Accreditation

The Institute of Public Administration, a recognised college of UCD.

*'The Centre works as an outreach centre, students attend classes in Laois Third Level while receiving their tuition and certification from their respective universities and educational institution.'*

**Margaret Morrin, Centre Director**

# Business



## BA (Hons) – Public Management (NFQ Level 8)

Course Duration: 4 Years (part-time)

Commences: 17th September 2012

Application Deadline: 10th September 2012



### Programme Description

The BBS (Public Management) is a four-year, part-time programme that focuses on the effective management of people and organisations. Students explore the economic, legal and HR issues that affect public administration broadly and obtain specialised knowledge about the management function, including financial management, marketing and the management of information systems. This highly regarded qualification includes two interim awards – at Certificate and Diploma Level. It allows students to specialise in any of the following streams:

- Public Management
- Healthcare Management
- Local Government
- Law and the Administration of Justice Management
- Human Resource Management

### Is this Programme for You?

If you work in the wider public service and would like a broad understanding of the subjects that determine public management. Many students work in the civil service but the programme also attracts students from the local and voluntary sectors, the healthcare sector and from state-sponsored bodies.

Year 1 of this course can have up to **50% of fee costs paid by Laois County Enterprise Board**. Self-employed persons in County Laois are eligible, contact Evelyn Reddin by emailing [evelyn@laoisenterprise.ie](mailto:evelyn@laoisenterprise.ie) for further details.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Interim Awards

- **Year One:** Certificate in Irish Government and Politics
- **Year Two:** Diploma in European Union Studies
- **Year Three:** Progression to Year 4
- **Year Four:** BA in Public Management (NFQ Level 8)

### Assessment

The degree is assessed by means of assignments and final examinations.

#### Fees:

The cost of the programme is €2,820 per annum (includes all matriculation and examination fees), payable in one or two instalments.

#### How to apply:

Contact Sinead McNamara  
Tel: (01) 2403616 Email: [smcnamara@ipa.ie](mailto:smcnamara@ipa.ie)

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.
- Complimentary regional tutorials take place, supported by weekend seminars at the IPA.
- All delivery methods involve attendance at some weekend seminars at the IPA.

#### Progression:

Students can progress to the MA (Public Management) or other graduate programmes.



#### Accreditation

The Institute of Public Administration, a recognised college of UCD.

*'Studying with the IPA allowed me to fulfil my ambition to study, while taking into account my present commitments. The degree I have achieved gives me the competitive advantage I will need to move forward in my career and has equipped me with the necessary knowledge and skills to carry out my duties with confidence.'*

Anne K.

# Business



## Certificate in Business Studies (NFQ Level 6 Minor Award)

Course Duration: 1 Year (part-time)

Commences: September 2012

Application Deadline: 10th September 2012



### Programme Description

The Certificate in Business Studies is a one-year, part-time programme that provides a systematic introduction to modern business theory and practice. Students take four subjects and address such crucial topics as accounting techniques, research and quantitative methods, the HRM function in modern organisations and marketing strategies.

The Certificate is both a stand-alone qualification and the first year of the four-year Bachelor of Business Studies (Hons) programme. Students who successfully complete this year can enter the second year of the BBS (Hons), where they will have the opportunity to obtain an interim diploma qualification and specialise in a field of particular relevance to them.

### Is this Programme for You?

If you want to obtain a solid understanding of subjects at the core of business life, this one-year programme will most certainly meet your needs. While many students wish to develop a career in private sector industry (financial services, marketing, business management, etc), the subjects studied have such a wide application that the programme attracts a diverse student body.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Assessment

The programme is assessed by means of assignments and final examinations.

#### Fees:

The cost of the programme is €2,980 per annum (includes all matriculation and examination fees), payable in one or two instalments.

#### How to apply:

Contact Sinead McNamara  
Tel: (01) 2403616 Email: [smcnamara@ipa.ie](mailto:smcnamara@ipa.ie)

#### Delivery Method:

- Can be taken through distance education at Portlaoise College, Mountrath Road, Portlaoise, Co. Laois.
- All delivery methods involve attendance at some weekend seminars at the IPA.

#### Progression:

Students can progress to the second year of the Diploma in Business Studies or BBS (Hons).



#### Accreditation

The Institute of Public Administration, a recognised college of UCD.

*'The help and assistance given by the staff of Laois Third Level was invaluable. From day one they made the move back to education an enjoyable and rewarding experience.'*

**Brendan Flanagan**



# Business



## Bachelor of Business Studies (NFQ Level 8)

Course Duration: 4 Years (part-time)

Commences: September 2012

Application Deadline: 10th September 2012



### Programme Description

The BBS is a four-year, part-time programme that provides a comprehensive examination and analysis of the subjects critical to contemporary business life. It includes two interim awards at Certificate and Diploma Level. It allows students to specialise in any of the following streams:

- Accounting
- Marketing
- Information Systems Management
- Human Resource Management.

### Is this Programme for You?

The syllabus for this degree will appeal to those interested in the design, development and organisation of information systems and the human factors relevant to them. It also includes subjects that are at the heart of all business studies qualifications, including accounting and business policy.

Year 1 of this course can have up to **50% of fee costs paid by Laois County Enterprise Board**. Self-employed persons in County Laois are eligible, contact Evelyn Reddin by emailing [evelyn@laoisenterprise.ie](mailto:evelyn@laoisenterprise.ie) for further details.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Interim Awards

- **Year One:** Certificate in Business Studies
- **Year Two:** Diploma in Business Studies
- **Year Three:** Progression to Year 4
- **Year Four:** Bachelor of Business Studies (NFQ Level 8)

### Assessment

Students will submit assignments through the academic year and will sit final examinations.

#### Fees:

The cost of the programme is €2,980 per annum (includes all matriculation and examination fees), payable in one or two instalments.

#### How to apply:

Contact Sinead McNamara  
Tel: (01) 2403616 Email: [smcnamara@ipa.ie](mailto:smcnamara@ipa.ie)

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.
- Complimentary regional tutorials take place, supported by weekend seminars at the IPA.
- All delivery methods involve attendance at some weekend seminars at the IPA.

#### Progression:

Students can progress to the MSc in Business and Management and other graduate programmes



#### Accreditation

The Institute of Public Administration, a recognised college of UCD.

*'As a mature student completing Bachelor of Business Studies, I found the course really stimulating and worthwhile. Small class sizes, good rapport with tutors, interesting subjects and broad opportunities for the future, are just a few of the positive aspects of attending Laois Third Level.'*

Marie McEvoy

# Business



Ionad 3ú Leibhéal Laoise  
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## Bachelor of Business Studies (Hons) – Accounting (NFQ Level 8)

Course Duration: 4 Years (part-time)

Commences: 17th September 2012

Application Deadline: 10th September 2012



### Programme Description

The BBS (Hons) (Accounting) is a four-year, part-time programme that provides a comprehensive examination and analysis of the subjects critical to contemporary business life, focusing on accounting principles and techniques. It includes two interim awards – at Certificate and Diploma level.

### Is this Programme for You?

This honours degree attracts students who want to analyse and critique business issues and obtain the specific skills required for standard accounting procedures. Graduates can apply for substantial exemptions from the examinations of a number of professional accounting bodies:

- Chartered Institute of Management Accountants (CIMA)
- Association of Chartered Certified Accountants (ACCA)
- Chartered Institute of Public Finance and Accountancy (CIPFA)
- Institute of Certified Public Accountants in Ireland (CPA)

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Interim Awards

- Year One – Certificate in Business Studies
- Year Two – Diploma in Business Studies

### Assessment

The programme is assessed by means of assignments and final examinations.

#### Fees:

The cost of the programme is €2,980 per annum (includes all matriculation and examination fees), payable in one or two instalments.

#### How to apply:

Contact Sinead McNamara  
Tel: (01) 2403616 Email: [smcnamara@ipa.ie](mailto:smcnamara@ipa.ie)

#### Delivery Method:

- Complimentary regional tutorials take place one evening per week on Tuesdays and Wednesdays 6.30pm to 9.30pm by weekend seminars at the IPA.
- All delivery methods involve attendance at some weekend seminars at the IPA.

#### Progression:

Students can progress to the MSc in Business and Management and other graduate programmes.



#### Accreditation

The Institute of Public Administration, a recognised college of UCD.

*'As a mature student, this course alleviated my inhibitions towards entering third level education – contributing factors being, encouraging tutors, great facilities and for me an excellent location.'*

Sandra Carr

# Business



Ionad 3ú Leibhéal Laoise  
Laois Third Level

## Diploma in Law – Specific Purpose Certificate (NFQ Level 7)

Course Duration: 1 Year (part-time)

Commences: 17th September 2012

Application Deadline: 10th September 2012



### Programme Description

The Diploma in Law is a one-year, part-time programme that addresses the basic laws and legal principles that determine and influence the work of the State and private enterprise. It focuses on four key subjects and serves as an ideal introduction for those who have no prior knowledge of law. Students will learn about, among other things, how the Irish courts operate, the rights protected by the Constitution, the legal powers of state bodies, the laws governing contracts and business relationships and the laws that protect employees.

### Is this Programme for You?

Yes, if you would like to acquire a comprehensive introduction to law in just one academic year. As the programme moves between constitutional, business, administrative and employment law, it attracts a diverse range of students. Many are also attracted by the very flexible delivery method.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Assessment

Students complete assignments and sit examinations.

#### Fees:

The cost of the programme is €2,750 per annum (includes all matriculation and examination fees), payable in one or two instalments.

#### How to apply:

Contact Sinead McNamara  
Tel: (01) 2403616 Email: [smcnamara@ipa.ie](mailto:smcnamara@ipa.ie)

#### Delivery Method:

- It is taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.
- Tutorials take place one evening per week on Tuesdays and Wednesdays 6.30pm to 9.30 pm at LTL Centre, Portarlinton.
- Delivery methods involve attendance at some weekend seminars at the IPA.

#### Progression:

Graduates can enter the second year of the BA (Hons) on completion of a bridging programme.



#### Accreditation

The Institute of Public Administration, a recognised college of UCD.

57-61 Landsdowne Road, Ballsbridge, Dublin 4. Tel. 01 240 3600

*'Laois Third Level Centre is learner centered and for that reason careful attention is paid to the knowledge, skills, needs, experiences, attitudes and beliefs that students bring to the educational setting.'*

Margaret Morrin, Centre Director

# Business



## Certified Payroll Technician (CPT) (HETAC Level 6)

Course Duration: 1 Year (part-time)

Commences: September 2012

Application Deadline: 10th September 2012



### Programme Description

This course is promoted by the Irish payroll Association (IPASS) the professional body for those working in the payroll function. The course is aimed at all those working in, or intending to work in payroll. It is designed to provide all the practical skills necessary for payroll personnel to operate efficiently and in compliance with Revenue regulations. This qualification is the leading payroll qualification in Ireland.

### Is this Programme for You?

This course is aimed at all those working in or intending to work in the payroll function. The course is designed to provide the skills necessary for payroll personnel to function efficiently and to provide a recognised qualification.

Year 1 of this course can have up to **50% of fee costs paid by Laois County Enterprise Board**. Self-employed persons in County Laois are eligible, contact Evelyn Reddin by emailing [evelyn@laoisenterprise.ie](mailto:evelyn@laoisenterprise.ie) for further details.

IPASS is a FÁS approved training organisation and participants may be entitled to FÁS Training grants towards this programme.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Assessment

Self assessment questions are set throughout each module to enable students to test their knowledge of the important principles dealt with in each study module.

#### Fees:

Stage 1 – including exam fees, course manual, sample exam papers etc. €495

Stage 2 – including exam fees, course manual, sample exam papers etc. €495

Annual student registration fee €100

HETAC Fee €50

IPASS provide a no pass, no fee money back guarantee, see [www.ipass.ie](http://www.ipass.ie) for terms and conditions.

#### How to apply:

Application forms are available from IPASS at IPASS House, H4 Centrepoint Business Park, Dublin 12 Tel: (01) 408 9100 or can be downloaded from [www.ipass.ie](http://www.ipass.ie)

#### Delivery Method:

- The course is divided in to two stages, each one conducted over one evening per week for ten weeks. Those wishing to qualify must successfully complete examinations held in December and May.



#### Accreditation

Higher Education and Training Awards Council

*'The Centre insists that its education partners select excellent lecturers and lecturers who want to participate in the delivery of part-time programmes in adult and continuing education settings.'*

Margaret Morrin, Centre Director

# Business



## Postgraduate Diploma/Master of Economic Science in Policy Analysis (NFQ Level 9 Major Award)

Course Duration: 1/2 Years (part-time)

Commences: September 2012

Application Deadline: 10th September 2012



### Programme Description

This two-year, part-time programme addresses the tangible need for the development of policy analysis skills across the wider public service. It explores subjects that are crucial to the expert assessment of contemporary public policy, including project management, economic and financial analysis, social policy analysis and cost-benefit analysis. On completion of the first year of the programme, students receive the Postgraduate Diploma in Policy Analysis. In the second year, they complete a supervised dissertation on a policy analysis issue that they are particularly interested in.

### Is this Programme for You?

Yes, if you appreciate the vital role that policy analysis plays in promoting economic and social progress and want to understand the tools and methodologies that should be applied in such analysis. You may well work in the wider public service and wish to play a professional role in the formulation and analysis of policy.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Interim Award

- Postgraduate Diploma in Policy Analysis.

### Assessment

The first year is assessed on the basis of exams at the end of each semester. The second year is assessed on the basis of the student dissertation.

#### Fees:

The cost of the first year of the programme (Postgraduate Diploma in Policy Analysis) is €7,900 per annum. The fee for the second year (Master of Economic Science in Policy Analysis) is €5,000 per annum. Fees include all matriculation and examination fees, all seminars, textbooks and course material, payable in two instalments.

#### How to apply:

Contact Patricia Ryan

Tel: (01) 240 3600 Email: [pryan@ipa.ie](mailto:pryan@ipa.ie)

#### Delivery Method:

- The first year of the programme – Postgraduate Diploma in Policy Analysis – is delivered through lectures at LTL Centre, Bracklone Street, Portarlinton, Co. Laois and weekend seminars at the IPA in Dublin.

#### Progression:

On successfully completing the first year, students receive the Postgraduate Diploma in Policy Analysis. Students who attain honours level in the Postgraduate Diploma can enter the second year and complete a dissertation for the award of a Master of Economic Science in Policy Analysis.



#### Accreditation

The Institute of Public Administration, a recognised college of UCD.

# Healthcare



Ionad 3ú Leibhéal Laoise  
Laois Third Level

## Certificate in Health Services (NFQ Level 6)

Course Duration: 1 Year (part-time)

Commences: September 2012

Application Deadline: 10th September 2012



### Programme Description

This programme offers students a comprehensive overview of the Irish health service, health and related legislation and the current service issues affecting the key programmes and care groups. Students can expect to obtain up to date knowledge and a practical understanding of the health service, at national and local levels, which will contribute to their effectiveness and performance in the work environment.

### Is this Programme for You?

This Certificate is ideally suited to:

- those working in the health service who need to broaden their understanding of various aspects of the service and recent changes;
- staff from other health systems who need to understand how the Irish health system is structured and how it works;
- those working for agencies with links to the health service (e.g. voluntary agencies, personal and social services) and who wish to familiarise themselves with the health system.

Past students have included staff of all disciplines working in the Irish health service: medical and administrative staff, allied health professionals, nursing grades and others working within the sector.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Assessment

Assessment is continuous throughout the programme and consists of five project assignments and examination.

#### Fees:

The cost of the programme is €1,200 per annum (includes all matriculation and examination fees), payable in one or two instalments.

#### How to apply:

Contact Denis O'Brien  
Tel: (01) 2403600 Email: [dobrien@ipa.ie](mailto:dobrien@ipa.ie)

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portllington, Co. Laois.
- Requires attendance at a half day introductory session and five one-day intensive workshops.
- Students will receive comprehensive course material and associated reading lists as part of a distance learning pack.
- Workshops are designed to support students and to deepen their knowledge and understanding of course material.

#### Progression:

Students can continue their studies with the Diploma in Health Services Policy.



#### Accreditation

The Institute of Public Administration, a recognised college of UCD.

*'The Centre does not consider interest and motivation as success factors reserved only for the students. At Laois Third Level we take care of our students.'*

Margaret Morrin, Centre Director

# Health Care



## Certificate in Counselling Skills (NFQ Level 7)

Course Duration: 1 Year

Commences: 3rd October 2012

Application Deadline: 10th September 2012



### Programme Description

We live in changing and challenging times. Many of the ways we had of making sense of the world and our place in it are under threat. As a consequence, many of us are having to reconsider how we live in the world and how we support ourselves and each other through these changes. Change is challenging, we are forced to let go of the familiar, however it is also an opportunity to seek new ways of being in relationship with ourselves, our community and the wider setting.

### Is this Programme for You?

This course seeks to provide you with:

- A deeper appreciation of the emotional impact of life events on individuals.
- An understanding of the importance of being present to others in their difficulties.
- An understanding of the centrality of relationships in human development.
- A deeper appreciation of how you function, behave and reflect in relationships in a group setting.
- An understanding of the notion of counselling skills and how they enhance our communication.
- The capacity to identify and to demonstrate key listening skills within appropriate models and frameworks.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Registration

Registration will take place on Monday, 10th September from 6.30pm to 9.00pm at Laois Third Level Centre, Bracklone Street Portarlington, Co. Laois.

#### Fees:

The cost of the programme is €1,250 payable in full at registration.

#### How to apply:

Fill out the application form online [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie)

#### Delivery Method:

- Can be taken through distance education at Room 8, LTL Centre, Bracklone Street, Portarlington, Co. Laois.
- The course is 100 hours over one academic year. It may consist of 25 three-hour sessions together with four Saturdays, or 20 three-hour sessions together with 6 Saturdays.

#### Progression:

Successful students can use their 20 ECTS credits gained on completion towards an NUI Maynooth Arts Degree.



NUI MAYNOOTH  
Oibrúil na hÉireann Mú Nuad

#### Accreditation

NUI Maynooth

*'At Laois Third Level we are dedicated to supporting those students who make an investment in life-long learning by establishing and maintaining a working partnership between our students and their lecturers in the context of an environment of mutual support.'*

Margaret Morrin, Centre Director

# Healthcare



## Certificate in Social Care (NFQ Level 8)

Course Duration: **1 Year (part-time)**

Commences: **September 2012**

Application Deadline: **10th September 2012**



### Programme Description

The Certificate in Social Care is a one year part-time programme delivered through distance learning. This programme is provided by the Department of Health Promotion and provides teaching of theoretical concepts applied to social care practice. It also forms year one of the Bachelor of Arts (Social Care). This programme aims to enable those working in the social care field to further develop their understanding, knowledge and skills. Students are awarded with a Certificate in Social Care upon successful completion of year one.

### Is this Programme for You?

This programme is intended for those working in the social care field such as home helps, nurse aides, care attendants and family carers. They are also suitable for participants who are actively involved in social care work and who wish to obtain formal qualifications in this area.

The course consists of a combination of home study, workshops, work placement and a seminar. Students receive interactive materials for home study and attend a workshop at Laois Third Level for each module.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Interim Award

- **Year One:** Certificate in Social Care
- **Year Two:** Diploma in Social Care

### Assessment

Assessment of course modules, seminars and workplacement will be based on written assignments, practical work and examinations, or any combination of these.

#### Fees:

The cost of the programme is yet to be decided – contact the Centre for further information.

#### How to apply:

Fill out the application form online [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie)

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portlarrington, Co. Laois.
- Students also attend one weekend seminar in the National University of Ireland, Galway.

#### Progression:

On successful completion of year one, students can choose to exit with a Certificate in Social Care. Students may also choose to continue onto the Diploma in Arts Social Care which requires a further one year or to the Bachelor of Arts (Social Care) which requires a further three years of study to complete.



NUI Galway  
OÉ Gaillimh

#### Accreditation

NUI Galway

*At Laois Third Level,  
we have state-of-the-art computer  
room facilities that allow our students  
access to on-demand learning  
opportunities.*

**Margaret Morrin, Centre Director**



# Healthcare



## Diploma in Social Care (NFQ Level 8)

Course Duration: **1 Year (part-time)**

Commences: **September 2012**

Application Deadline: **10th September 2012**



### Programme Description

As with the first year the course is provided through interactive distance education materials for home study with local workshops, a seminar and work placement. This second year provides students with further skills as well as developing on the theoretical ideas that underpin social care work and service provision.

### Is this Programme for You?

This programme is intended for those working in the social care field such as home helps, nurse aides, care attendants and family carers. They are also suitable for participants who are actively involved in social care work and who wish to obtain formal qualifications in this area.

The Diploma in Social Care is one year part-time and consists of a combination of home study, workshops, work placement and a seminar. Students receive interactive materials for home study and attend a workshop at Laois Third Level for each module.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Interim Award

- **Year Two:** Diploma in Social Care

### Assessment

Assessment of course modules, seminars and work placements is based on a combination of written assignments, practical work, project work and examination (or any combination of these) in each year of the programme.

#### Fees:

The cost of the programme is yet to be decided – contact the Centre for further information.

#### How to apply:

Fill out the application form online [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie)

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.
- Students also attend one weekend seminar in the National University of Ireland, Galway.

#### Progression:

On the successful completion of year 2 students may leave the programme and graduate with a Diploma in Arts (Social Care). Students who attain an overall average for year 2 of 60% or more can progress to year 3.



NUI Galway  
OÉ Gaillimh

#### Accreditation

NUI Galway

*'Laois Third Level works as an outreach centre in partnership with a number of universities and educational institutes throughout Ireland to provide quality third level undergraduate and post graduate courses to adult and continuing education students on a part-time basis in County Laois.'*

Margaret Morrin, Centre Director

# Healthcare

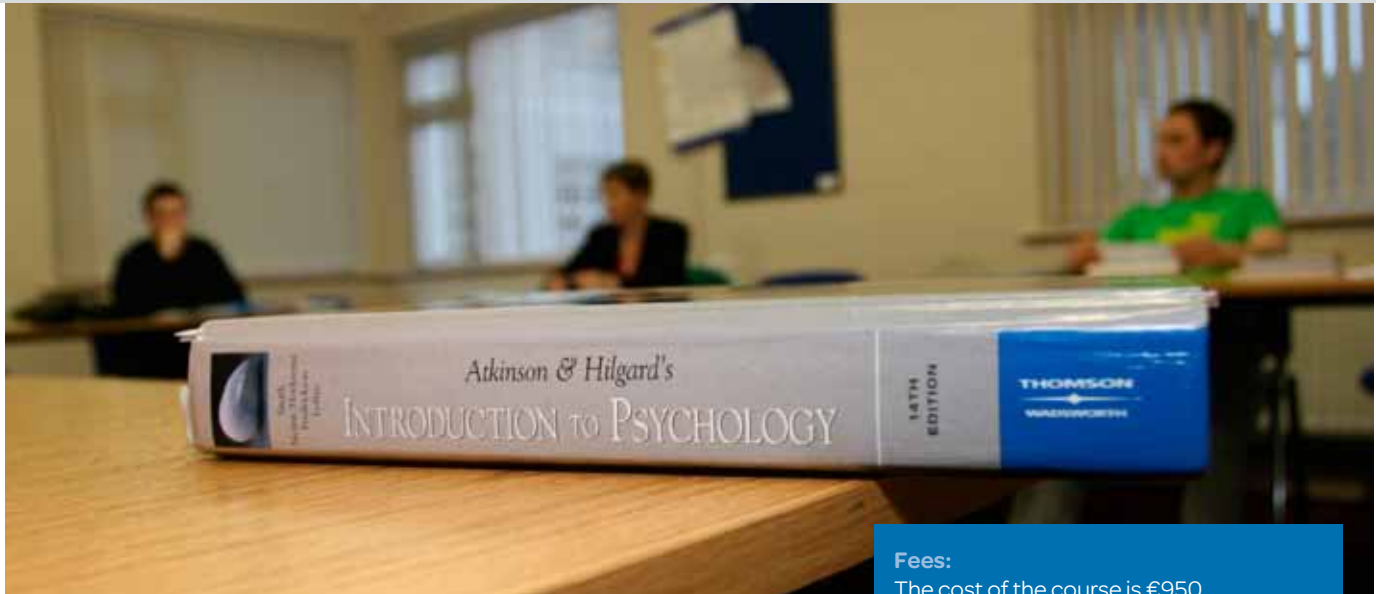


## Certificate in Psychology (NFQ Level 7)

Course Duration: 1 Year (part-time)

Commences: September 2012

Application Deadline: 10th September 2012



### Programme Description

This Certificate level course is designed to provide participants with the opportunity to develop an understanding of psychology and to explore its relevance to the individual, family, community and society.

### Is this Programme for You?

The course aims to introduce participants to the main psychological theories and examine their contribution to the development of the discipline.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Assessment

- A minimum attendance of 85% is required
- Participation in class
- Essays
- Research project
- Report based on Learning Journal.

### Admission Requirements

Participants must be 21 years or over and must have adequate skills to participate fully in an NUI Certificate level course.

#### Fees:

The cost of the course is €950

#### How to apply:

Fill out the application form online [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie)

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.
- The course is 100 hours over one academic year.
- May include 3 or 4 Saturdays.



NUI MAYNOOTH  
Oibscúil na hÉireann Mhá Nuad

#### Accreditation

NUI Maynooth

*'The format and the duration of the programme for one year gave me the confidence to participate in the course of study. At the end of the course I had a better understanding of thought process of self and others.'*

Student 2012

# Health Care



## Certificate in Addiction Studies (NFQ Level 7)

Course Duration: 1 Year

Commences: 25th September 2012

Application Deadline: 24th August 2012



### Programme Description

This course is designed to provide participants with adequate knowledge and skills to respond effectively and positively to addiction-related issues as they arise at work or in the community. It constitutes part one of the NUI Diploma in Addiction Studies programme and students who successfully complete this certificate course may apply for progression to the diploma course.

### Is this Programme for You?

The aim of the course is to provide participants with a broad overview of key theoretical frameworks in relation to substance misuse and dependence, and to enable them to develop basic helping and intervention skills.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Assessment

A minimum attendance of 85% is required. Also part of assessment is participation in class and completion of relevant assignments/projects.

### Admission Requirements

Participants must be 21 years or over. It is preferable that applicants have:

- Experience of working in a community setting.
- Experience of working with alcohol and/or drug-related problems.
- Openness to reflect on one's own practice, attitudes and beliefs.
- Commitment to learning in a group setting.

#### Fees:

The cost of the course is €950

#### How to apply:

Fill out the application form online [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie)

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.
- The course is 100 hours part-time over one academic year.
- May include 3 or 4 Saturdays.

**NB: All applicants are required to submit a short essay (approx. 300 - 500 words) describing their reasons for applying for the course. This essay, along with a deposit of €100 and application form should be forwarded to Laois Third Level, Bracklone Street, Portarlinton, Co. Laois.**



#### Accreditation

NUI Maynooth

NUI MAYNOOTH  
Ollscoil na hÉireann Má Nuad

*'Information and Communication Technology has changed the face of education. The development of broadband and the internet enables courses at LTL to be delivered in ways never before possible.'*

Margaret Morrin, Centre Director

# Healthcare



Ionad 3ú Leibhéal Laoise  
Laois Third Level

## Certificate in Health Services Management (NFQ Level 6)

Course Duration: 1 Year

Commences: October 2012

Application Deadline: 10th September 2012



### Programme Description

The Certificate in Health Services Management equips participants with the skills to manage themselves, their work and the people they work with more effectively. This one year programme provides a sound introduction to management in the health services for those wishing to build upon their experience and to gain a formal qualification in management.

### Is this Programme for You?

On completion of the programme participants will be able to:

- Appreciate fundamental core health service management principles and theories.
- Apply a comprehensive range of management skills and techniques to improve individual, team and organisational performance within the health services.
- Demonstrate interpersonal skills, confidence and ability to achieve personal targets and goals.
- Utilise and apply acquired skills and knowledge towards improved individual, team and overall health services performance.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Assessment

Work based assignments are completed for each module, with detailed written feedback from the tutors. Ongoing coaching, advice and support are provided for the duration of the programme.

### Admission Requirements

The programme is open to managers or those aspiring to a managerial role with a minimum of three years organisational experience in the health and personal social services.

#### Fees:

The cost of the course is €1,950

#### How to apply:

Completed application forms should be returned to: Mike O'Brien  
Course Coordinator  
Management Development Unit  
Kemmy Business School  
University of Limerick  
Tel: 061 202 671

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portllington, Co. Laois.
- Attendance requirement is one day every 3 weeks from September - April.
- One workshop per month on Friday mornings from 9.00am to 2.30pm (a total of 9 workshops over the academic year.)

#### Progression:

Successful students may progress to a Diploma in Health Services Management (NFQ Level 7) and then The Bachelor of Arts in Health Services Management (NFQ Level 8).

OLLSCOIL LUIMNIGH  
UNIVERSITY OF LIMERICK



Accreditation  
Kemmy Business School,  
University of Limerick

*Laois Third Level  
tries to cater for individual student  
differences in style, time, place and  
pace of learning.*

**Margaret Morrin, Centre Director**

# Health Care



## Certificate in Counselling and Psychotherapeutic Skills and Practice (NFQ Level6)

Course Duration: Part-time, 8 evenings per week

Commences: September 2012

Application Deadline: : 10th September 2012



### Programme Description

The Certificate in Counselling and Psychotherapeutic Skills & Practice takes places over 12 weeks. This course is designed to give students a real insight into the area of counselling in addition to developing foundation level skills in the discipline. The course is highly interactive and successful participants will develop basic counselling skills such as active listening and empathy that will benefit anyone's personal or professional life.

### Is this Programme for You?

The Certificate in Counselling and Psychotherapeutic Skills and Practice is a foundation-level counselling skills course. It serves as an excellent introduction to the area of counselling, and teaches general counselling skills that will benefit people in both their personal and professional lives, particularly those who work with the public regularly.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Assessment

Assessment within the Certificate in Counselling and Psychotherapeutic Skills & Practice has three key components – a taped interview of a practice counselling session, commentary on this session and an essay.

### Admission Requirements

This programme is open to all those who have an interest in studying the field of counselling.

#### Fees:

The cost of the course is €750 (price does not include assessment fee of €50)

Participants who complete the certificate and then proceed to an ICHAS BA programme will receive a reduction in their tuition fees equivalent to the fees paid for the certificate programme.

#### How to apply:

Fill out the application form online [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie)

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.
- The course is part-time over eight evenings per week.

#### Progression:

Those who successfully complete the Certificate in Counselling and Psychotherapeutic Skills & Practice may apply to progress to any of the Level 7 BA programmes in the field of Counselling Skills and Psychotherapy Studies, Counselling Skills and Addiction Studies or Counselling Skills and Youth Studies either within ICHAS or other colleges.



#### Accreditation

Higher Education and Training Awards Council

# Healthcare



## BA Degree in Counselling Skills and Addiction Studies (NFQ Level 7)

Course Duration: 3 Years (part-time)

Commences: September 2012

Application Deadline: 10th September 2012



### Programme Description

The BA in Counselling Skills and Addiction Studies is designed to give learners the knowledge, skills and attitude to develop the theoretical knowledge and practical skills needed to work within a social and therapeutic model within areas of addiction practice and intervention.

### Is this Programme for You?

For those undertaking the BA in Counselling Skills and Addiction Studies on a part-time basis, elements of some modules may be delivered through 'blended learning'. This means that students will engage with some learning through face to face sessions while other modules can be completed using an on-line learning community supported by highly qualified lecturers. All students in years two and three must engage in simulated and real practice learning environments. This is considered essential in turning theoretical knowledge of addiction studies into practical abilities

### Programme Content

A full outline of the coprogramme content can be viewed on the college website [www.ichas.ie](http://www.ichas.ie)

### Assessment

The programmes accommodate different learning styles and therefore the programme requires learners to engage with a range of practical assignments, essays, learning journals, examinations, reflective exercises, and projects.

### Admission Requirements

Applicants must be over 23 years old or, hold a FETAC Level 5 or 6 Major Award. All applicants are expected to be fluent and competent in both written and spoken English.

#### Fees:

The cost of the course is € 4,300 per annum.

#### How to apply:

Applicants may apply directly to ICHAS via the website [www.ichas.ie](http://www.ichas.ie) to download the application form.

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.

#### Progression:

Past graduates of the BA in Counselling Skills and Addiction Studies have gained employment in the statutory sector as counsellors, in areas of addiction practice including community based organisations, working with individuals, families and communities affected by addiction. They have also have progressed (following professional accreditation) to establish private practices, have worked as members of multi-disciplinary teams in the health, social care settings within the private, community and voluntary sectors.



#### Accreditation

Higher Education and Training Awards Council

*Laois Third Level tries to cater for individual student differences in style, time, place and pace of learning.*

**Margaret Morrin, Centre Director**

# Health Care



Ionad 3ú Leibhéal Laoise  
Laois Third Level

## BA Degree in Counselling Skills and Psychotherapy Studies (NFQ Level 8)

Course Duration: 3 Years (part-time)

Commences: September 2012

Application Deadline: 10th September 2012



### Programme Description

The BA in Counselling Skills and Psychotherapy Studies is designed to allow students to develop the skills, knowledge and attitudes necessary to work within a social and therapeutic model of counselling. This course draws upon a mixture of theoretical and experiential learning approaches.

### Is this Programme for You?

The programme is both innovative and flexible. For those undertaking the degree on a part-time basis, elements of some modules may be delivered through 'blended learning'. This means that students will engage with some learning through face to face sessions and additional learning will be facilitated through an on-line learning community, supported by highly qualified lecturers. All students in years two and three must engage in simulated and real practice learning environments. This is considered essential in this domain of practice

### Programme Content

A full outline of the coprogramme content can be viewed on the college website [www.ichas.ie](http://www.ichas.ie)

### Assessment

Programme assessment in the Degree in Counselling Skills and Psychotherapy Studies has been designed to afford students the opportunity to demonstrate their learning in various different ways. This degree accommodates different learning styles and therefore requires learners to engage with a range of practical assignments, essays, learning journals, examinations, reflective exercises, and projects.

### Admission Requirements

Applicants must be over 23 years old or, hold a FETAC Level 5 or 6 Major Award. All applicants are expected to be fluent and competent in both written and spoken English.

#### Fees:

The cost of the course is € 4,300 per annum.

#### How to apply:

Applicants may apply directly to ICHAS via the website [www.ichas.ie](http://www.ichas.ie) to download the application form.

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois..

#### Progression:

Past graduates of this degree have gained employment in the statutory sector as counsellors or have progressed following professional accreditation to establish private practices. Other graduates have worked as members of multi-disciplinary teams in the health, social care settings within the private, community and voluntary sectors.



#### Accreditation

Higher Education and Training Awards Council

*Laois Third Level tries to cater for individual student differences in style, time, place and pace of learning.*

**Margaret Morrin, Centre Director**

# Youth Studies



## BA Degree in Counselling Skills and Youth Studies (NFQ Level 7)

Course Duration: **3 Years (part-time)**

Commences: **September 2012**

Application Deadline: **10th September 2012**



### Programme Description

The BA in Counselling Skills and Youth Studies is designed to give learners the knowledge, skills and attitude to work in a variety of settings with youths or in specific areas such as youth at risk. It is one of the leading academically based professional programmes for those wishing to pursue a career in the fields of counselling and youth work. This course draws upon a mixture of theoretical and experiential learning approaches.

### Is this Programme for You?

This course covers childhood and adolescent development across the developmental spectrum from birth to adolescence through young adulthood. It has been designed to give learners the knowledge, skills and attitude to become effective practitioners in child & adolescent care. Practice Placement is a core part of this program at all stages, allowing learners to develop key interpersonal skills and increase their employment potential.

### Programme Content

A full outline of the coprogramme content can be viewed on the college website [www.ichas.ie](http://www.ichas.ie)

### Assessment

The BA in Counselling Skills and Youth Studies accommodates different learning styles and therefore the programme requires learners to engage with a range of practical assignments, essays, learning journals, examinations, reflective exercises, and projects.

### Admission Requirements

Applicants must be over 23 years old or, hold a FETAC Level 5 or 6 Major Award. All applicants are expected to be fluent and competent in both written and spoken English.

#### Fees:

The cost of the programme is €4,300 per annum. Tuition fees do not include Academic Registration & Administration Charge of approx. €200.

#### How to apply:

Applicants may apply directly to ICHAS via the website [www.ichas.ie](http://www.ichas.ie) to download the application form.

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.

#### Progression:

Those who successfully complete year one of this programme are eligible to progress to year 2 following successful completion of a progression interview. Graduates who successfully complete the BA in Counselling Skills and Youth Studies may access the Level 8 B.A. (Hons) in Counselling and Psychotherapy programme or other relevant courses in other colleges.



#### Accreditation

Irish College of Humanities & Applied Sciences

*Laois Third Level tries to cater for individual student differences in style, time, place and pace of learning.*

**Margaret Morrin, Centre Director**



# Childcare



## BA (Hons) in Childhood & Adolescent Care and Practice (NFQ Level 7)

Course Duration: 4 Years (part-time)

Commences: September 2012

Application Deadline: 30th August 2012



### Programme Description

The BA (Hons) in Childhood and Adolescent Care and Practice is a new and innovative programme both in terms of its design and content. The degree focuses on childhood and adolescent development across the developmental spectrum from birth to adolescence and young adulthood. It is an honours degree programme which is designed to give participants key skills, knowledge and attitude on which to build the capabilities to become a professional practitioner in the fields of childhood and adolescent care and practice.

### Is this Programme for You?

This course covers childhood and adolescent development across the developmental spectrum from birth to adolescence through young adulthood. It has been designed to give learners the knowledge, skills and attitude to become effective practitioners in child & adolescent care. Practice Placement is a core part of this program at all stages, allowing learners to develop key interpersonal skills and increase their employment potential.

### Programme Content

A full outline of the programme content can be viewed on the Centre website [www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie).

### Assessment

Programme assessment methods have been designed to afford students the opportunity to demonstrate their academic and reflective learning in different ways. The programmes accommodate different learning styles and therefore requires learners to engage with a range of practical assignments, essays, learning journals, examinations, reflective exercises, and projects.

### Admission Requirements

Applicants must be over 23 years old or, hold a FETAC Level 5 or 6 Major Award. All applicants are expected to be fluent and competent in both written and spoken English.

#### Fees:

The cost of the course is €2,750 for the first year and €3,500 per annum for the second, third and fourth years. Registration fees extra.

#### How to apply:

Contact Helena Hanrahan, The Irish College of Humanities and Applied Sciences, Walton House, Lonsdale Road, National Technology Park, Castletroy, Limerick. Tel: 061 501131 Email: [helena.hanrahan@ichas.ie](mailto:helena.hanrahan@ichas.ie)

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.

#### Progression:

Those who complete the programme may access the level 9 programme M.A in Childhood and Adolescent Studies within ICHAS or programmes at level 9 at other universities and colleges within the National Framework of Qualifications.



#### Accreditation

National Institute of Childcare & Humanities

*Laois Third Level tries to cater for individual student differences in style, time, place and pace of learning.*

**Margaret Morrin, Centre Director**

# Adult & Community Education



## Certificate in Adult & Community Education (NFQ Level 8)

Course Duration: 1 Year (part-time)

Commences: 24th September 2012

Application Deadline: 10th September 2012



### Programme Description

This course is designed to provide students with foundation skills in adult education. On completion of the course participants should:

- Have a basic understanding of how adults learn
- Be able to apply theories and philosophies of Adult & Community Education in their teaching practice
- Be able to design, implement and evaluate adult learning programmes
- Adopt a flexible and creative approach to education.

### Is this Programme for You?

The aim of the course is to provide students with the practical skills and a conceptual framework for working with adults in community education.

### Programme Content

- Module 1: Philosophy of Adult & Community Education
- Module 2: Group Work
- Module 3: Psychology of Adult Development

### Assessment

A minimum attendance of 85% is required. Also part of the assessment process is an essay, project work and a Learning Journal.

### Admission Requirements

Participants must be 21 years or over. It is preferable that applicants have experience in Adult and Community Education and also have the capacity to complete a course at NUI Certificate level.

#### Fees:

The cost of the course is €950

#### How to apply:

Contact

#### Delivery Method:

- Can be taken through distance education at LTL Centre, Bracklone Street, Portarlinton, Co. Laois.
- The course is 100 hours part-time over one academic year and may include 3 or 4 Saturdays.



NUI MAYNOOTH  
Dlíocht na hÉireann Mhá Nuad

#### Accreditation

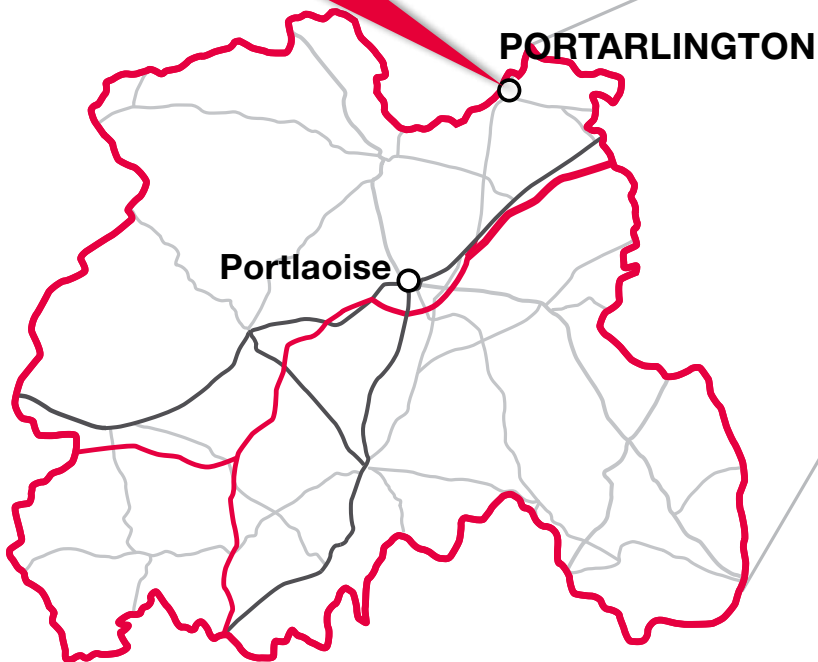
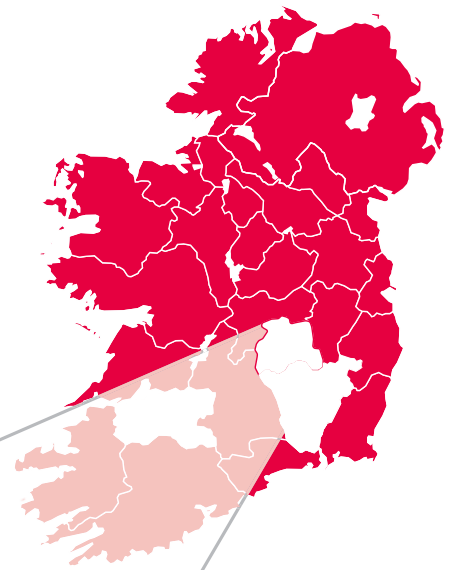
NUI Maynooth

*Laois Third Level tries to cater for individual student differences in style, time, place and pace of learning.*

**Margaret Morrin, Centre Director**



Ionad 3ú Leibhéal Laoise  
Laois Third Level



# Business/Management Law Healthcare Adult & Community Education Childcare Youth Studies



Ionad 3ú Leibhéal Laoise  
Laois Third Level

[www.laoisthirdlevel.ie](http://www.laoisthirdlevel.ie)

Bracklone Street, Portarlinton, Co. Laois  
Tel: [057] 862 3161 / [057] 862 3518



Laois County  
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